

Contra Costa College
College Instruction Committee
Minutes of Monday, September 13, 2021
<https://zoom.us/j/2781331615>

CALL TO ORDER with Introduction of Guests at 2:15 p.m.

CIC Chair: Anthony Gordon

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest
- **AACE:** Brianne Ayala
- **NSAS:** Jennifer Ounjian, Leslie Alexander

Non-Voting Members

- **SLO Coordinator:** Brandy Gibson
- **Director of Admissions and Records:** Not available
- **Dean of Liberal Arts:** Jason Berner
- **Dean of Enrollment Services:** Rodolfo Santos
- **Vice President of Instruction:** Not available
- **Curriculum Specialist:** Karen Ruskowski
- **Meeting Minutes:** Lynette Kral

Members not in attendance: All voting members were in attendance. Dr. Kimberly Rogers and Cole Moyer were not available.

Guests in attendance: Carlos Chavarria, Michelle Redlo, Angelina LaBarre, Rene Sporer

CONSENT AGENDA ACTION ITEMS

Agenda: September 13, 2021

Action: Approved

Motioned: Leslie

Seconded: Jennifer O

All in Favor: Anthony, Najia, Jennifer G, Brianne, Jennifer O, Leslie

Abstained: None

Minutes: August 23, 2021

Action: Approved

Motioned: Leslie

Seconded: Jennifer O.

All in Favor: Anthony, Najia, Jennifer G, Brianne, Jennifer O, Leslie

Abstained: None

Economics – Associate in Arts Degree for Transfer (A.A.-T)

Non-Substantial: Remove the sequence of courses that collectively make up the C-ID: MATH 900S series. Each of these courses will remain as individual course options within the degree.

Update required ADT language regarding “P” passing grades.

(Updates to this degree were approved by CIC on 5/10/21. The above changes are in response to feedback from the State Chancellor’s Office review of the 5/10/21 changes.)

MEDIC-200 Anatomy and Physiology for Medical Assisting Non-Substantial: Requesting CCC GE Area B: Natural Science

Action: Motioned to table to discuss transfer issues.

Motioned: Brianne

Seconded: Leslie

All in Favor: Anthony, Najia, Jennifer G, Brianne, Jennifer O, Leslie

Abstained: None

MEDIC-211 Disparities in Healthcare**Non-Substantial:** Requesting CCC GE Area D: Social Sciences**LARAZ-190 Introduction to Chicano(a) and Latino(a) Film****Distance Education:** New request for both fully online and hybrid.**NON-CONSENT AGENDA ACTION ITEMS****CHEM-119 Introductory Chemistry** (*This course was tabled on 8/23/21 to further discuss appropriate requisite requirements*)**Substantial Proposed Change:** Content Review

- Correct SAM Code from Possibly Occupational (D) to Non Occupational (E)
- Update out of class assignment hours and examples
- Add two math support courses (MATH 120S and MATH 164S) as co-requisite options in lieu of the math prerequisite
- Update MOE by removing one MOE and adding percentages to remaining MOE
- Update lecture and lab content, and textbook editions
- Add expected performance percentages to SLOs

Action: Approved with the following corrections/additions

- Changed math prerequisite to "MATH 118 or higher, or appropriate placement score (such as Multiple Measures or Guided Self-placement) OR co-requisite of MATH120 or MATH164. Advisory: Highly recommend Algebra or higher math skills."
- Effective Sp22

Motioned: Leslie**Seconded:** Jennifer O**All in Favor:** Anthony, Najia, Jennifer G, Brianne, Jennifer O, Leslie**Abstained:** None**DRAMA-107 Introduction to Stage Lighting** (*This course was tabled on 8/23/21 due to lack of time.*)**Non-Substantial Proposed Change:** Content Review

- Update objectives and outcomes
- Remove lab content (no lab hours)
- Remove percentages from MOEs
- Update textbook editions
- Add discipline: Stagecraft

Action: Sent back with the following corrections/additions to be done

- Missing lab content, MOE, and objectives

DRAMA-108 Introduction to Stage Costume (*This course was tabled on 8/23/21 due to lack of time.*)**Non-Substantial Proposed Change:** Content Review

- Update objectives and outcomes
- Remove lab content (no lab hours)
- Remove percentages from MOEs
- Remove one textbook and update edition on the other
- Add discipline: Stagecraft

Action: Tabled**DRAMA-109 Introduction to Stage Makeup** (*This course was tabled on 8/23/21 due to lack of time.*)**Non-Substantial Proposed Change:** Content Review

- Update course description, out of class assignment examples, objectives, and outcomes
- Remove lab content (no lab hours)
- Remove percentages from MOEs
- Replace textbook and add teacher handout
- Add discipline: Stagecraft

Action: Tabled

DRAMA-222 Acting III: Advanced Acting (*This course was tabled on 8/23/21 due to lack of time.*)

New Course:

- Degree applicable
- 3 units. 54-hour lecture
- Prerequisite: DRAMA-123
- Grading option: Student choice
- Discipline: Drama/Theater Arts

Action: Tabled

NURS-212 Pharmacology for Nurses

Non-Substantial: Content Review

- Update one MOE
- Update textbooks

Action: Approved with the following corrections

- With OER changes

Motioned: Leslie

Seconded: Jennifer G

All in Favor: Anthony, Najia, Jennifer G, Brianne, Jennifer O, Leslie

Abstained: None

ART-284 Color Theory 2

Non-Substantial: Content Review

- Update Objectives, lecture and lab content
- Update MOIs
- Remove percentages from MOEs.

Action: Tabled

DRAMA-102 Multicultural Perspectives in American Theatre

Non-Substantial: Content Review

- Update course description, objectives, lecture content, out of class assignment examples, and textbooks
- Update SLOs and remove percentages from MOEs
- Add ENGL-001AX as advisory option.

Action: Approved with the following corrections

- Changes to objective

Motioned: Najia

Seconded: Leslie

All in Favor: Anthony, Najia, Jennifer G, Brianne, Jennifer O, Leslie

Abstained: None

DRAMA-122 Acting I

Non-Substantial: Content Review

Update MOIs, SLOs, out of class assignment examples

- Remove percentages from MOEs, add textbook, fix typo in objectives.

Action: Tabled

DRAMA-125 Acting on Camera

Non-Substantial: Content Review.

- Update out of class assignment examples, MOEs, and textbooks.

Action: Tabled

DISCUSSION ITEMS

Pros and cons of implementing standing Technical Review meetings. Every single agenda item today should have been completely vetted before it showed up on this agenda so that less time is used to review the courses. Najia said that DVC calls their technical review team a panel so they don't fall under the Brown Act, but she and Jennifer O do not believe that is acceptable. The CCC Technical Review committee would be

meeting weekly for 1-2 hours as a Brown Act committee, or possibly a curriculum coaching committee. Karen suggested herself, Anthony, Najia, someone from A&R, the VP of Instruction. More flex training was suggested.

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 4 p.m. The next meeting will be September 27, 2021

Respectfully submitted by,
Lynette Kral
Academic Senate Office